Attendees:

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| --- | --- | --- | --- |
| **Position/Name** | **Present** | **Position/Name** | **Present** |
| **President -** Mike Wiens | **√** | **Children’s Ringette –** Michelle Burnett |  |
| **Vice President / ROAR** – Paul Kozan  |  | **U12 and 14 –** Nicole Fisher  | **√** |
| **Secretary -** Darla Larson | **√** | **U16 -** Jason Hoffart | **√** |
| **Treasurer -** Rae Lenz | **√** | **U19 –** Trish McBeth | **√** |
| **Coaching –** Melanie Muckelt |  | **18+ (Open) -** Chelsie Coxford  |  |
| **Equipment -** Neil Stang | **√** | **Others:** |  |
| **Marketing -** Darin Degenstein | **√** | Jayda McMillan – Tournament Committee  | **√** |
| **Player Development –** Craig Cullins | **√** | Karen Wiens - Scheduling | **√** |
| **Website** – Jenn Shupe |  |  |  |

**Action Registry:**

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| --- | --- | --- |
| **Who** | **Deadline (if any)** | **What** |
| Darla | ASAP | Update the Contractor form to include a spot for criminal record check.  |

1. The meeting was called to order at 7:30pm.
2. Additions/changes to the Agenda
3. Adoption of agenda – **STANG/HOFFART- CARRIED**
4. Adoption of Minutes – July 5, 2021

**MOTION: LENZ/STANG move to adopt the July 5, 2021, minutes as posted on Basecamp. CARRIED**

1. Treasurer Report & Finance Committee (Rae)
* Doing some reconciliation between our records and TeamLinkt to ensure we’ve captured everything.
* The year end financial statements are just getting finished up by the auditor and hopefully we will have a draft by mid-august that can then be brought to the September board meeting for approval.
* Board reimbursement – Rae has created a process for this. Any costs incurred by the Board Member that have NOT been budgeted for should be approved prior to incurring the cost. If you are unsure, ask the Treasurer if the cost needs to have prior approval. If approval is required, send a request to the Treasurer via email outlining the amount, the vendor, the nature of the expense, the expected purchase date, and the email to be used for e-transfer reimbursement. If the cost is less than $500 the Treasurer can approve and disclose at the next board meeting. If the cost is more than $500 the Treasurer will seek Executive approval. In the future, once the Finance Committee is up and running, approval will be via the Finance Committee.
* RRA Credit Card – Many board members have provided their own personal credit card or paid for RRA expenses in the past. Some recent examples are things like the BaseCamp fee, Rebel domain annual fee, and the Teamlinkt annual fee. As well, for larger purchases such as the recent TV and AV setup that was purchased for the boardroom. The card can be used by any board member that has signing authority on the account and then an independent executive member will review the statement each month to validate charges. The card would be paid in full each month to avoid interest charges. The card would be a Business No Fee Cash Back Mastercard with Conexus and have a limit of $5,000. It will most likely be used for any on-line items and any recurring expenses. This does not mean that someone can’t go and purchase items and submit for reimbursement, but rather if someone chooses to not use their personal funds first and then be reimbursed.

**MOTION: LENZ/HOFFART move that the RRA apply for a credit card so that Board Members do not have to use their own personal credit card for on-line payments or large dollar value purchases on behalf of the RRA. In favour 8; opposed 0. CARRIED.**

* Finance Committee – Rae is working with Wayne on this. Ideally, she wants to have it in place for the October board meeting. Rae will be posting for anyone interested to join the committee. If there are board members that know of someone that is interested please let Rae know.
1. New Business
2. **MOTION – McBETH/STANG – move that for the 21/22 season, as long as player skill level ratios are equally represented on each U19B team, RRA will attempt to accommodate two friend ties. After some discussion it was determined that this has always been the case and a motion is not required for this.**

It was noted that it has always been an unwritten rule that we try and keep kids together so as to keep them playing the sport. If we choose to put something in writing and go that route, we will have to ensure it’s done for all divisions and will need to keep that in mind. It seems to work fine being an “off the record” item and managed between the Commissioner’s and Coach’s during the drafts. Trish can send an email to the 19B group and indicate that we will try and accommodate this request, but at the same time we do have to keep the teams fair.

1. **MOTION – DEGENSTEIN/HOFFART – move that we change B team budget levels from mandatory to suggested.**

After discussion it was determined we need to make sure we have some guidelines for this. It was implemented a few years ago because in the past there have been teams that charged far too much for team fees and to the point that some players could not afford it. When this happens, we then lose players. The guideline document needs to include a dollar amount as well as perhaps a certain percentage of the team has to be in agreement to the amount for team fees. This item was tabled to the September meeting when we will have more board members present for a full discussion. B teams are not chosen until early October, so we have time to discuss this further.

1. **MOTION – DEGENSTEIN/HOFFART – move that we allow B teams to order custom jerseys. In favour 2; Opposed 6. DEFEATED.**

We have $30,000 worth of jerseys at the equipment room. When you go to different provinces and all teams have the same color jerseys (Alberta and Manitoba specifically), it indicates who you play for. As well, it presents a unified look and promotes RRA.

1. **MOTION - MUCKELT/McBETH – move that the process will be for the Director of Coaching to ask board members to vet B assistant coaches. In Favour 8; Opposed 0. CARRIED**

The reason for this is that if another board member has any information or

knowledge of someone that has put their name forward and it could perhaps be an issue or cause problems, they should bring it forward.

1. Reports:
2. Registration (Rae)
* Numbers are a bit lower than the last two years. Commissioners have been following up with non-registered players.
* Darin also noted that Marketing is meeting and will come up with a plan to perhaps get some people back and our numbers up.
* After a short discussion it was agreed that we will extend the deadline for registration to August 31st thus waiving the late fee. Darin will promote the extension on social media.
1. Webmaster - Teamlinkt (Jenn)
* Is Teamlinkt going to be live before the start of the season? Rae has a meeting with the Teamlinkt folks this week and will reinforce with them the fact that we need to go live very soon. There has been a lot of work done to make this happen and it seems all for not if we can’t go live in time for the season. Mike will ask Jen to work with them and get a reasonable date for go live and that will be our drop dead date for them and will need to be reinforced.
1. Covid update (Jason)
* Nothing new as far as provincial rules. Ringette Sask has yet to change their information in regards to mask wearing. Karen indicated she will follow-up with them to ask about their mask mandate. The backup plan will be to revert to last year’s document as a starting point and go from there.
1. Player Development Updates (Craig)
2. Jason asked about the list of evaluators. Craig is working with last year’s list and moving forward to find out who’s available.
3. 3 on 3 tournament – will run August 27-29. As of July 29th, the younger division (2009-2011) has 4 goalies and 18 skaters registered. The older division (2006-2008) has 2 goalies and 24 skaters registered. Craig has liaised with marketing to promote it and increase our numbers a bit. BPRA has been invited.
4. Pre-season goalie clinic for U12 to U10 – will be held August 21st and 27th. As of July 29th, there are four registered goalies. Again, Craig is going to liaise with marketing to promote it and increase our numbers.
5. In-season goalie clinic U12 to U19 – this will be a bi-weekly clinic (1-2 hours) held 2 times per half season. Coaches can request a clinician to attend practice for one on one instruction.
6. In-season goalie coaching for F2 and F3 – they are planning for “Come Try Goalie” events once the F2-F3 teams are formed. The idea is to use the older goalie athletes to facilitate and possibly look at inviting the U12 goalie hopefuls also. It will be done 2-3 times over the season. They will begin to look for facilitators to commit in early September and will possibly look at incentives for them (ie. discounts, volunteer hours).
7. Update on European Team (Mike)
* Mike posted the Operating Agreement between the European Team Officials and the RRA that was drawn up. Included in the agreement are things like important dates (including events such as evaluation dates and such so that we can avoid Europe Team events and RRA events conflicting), and draft proportion/ratios. Other things included are publication of their team after final interview, RRA will review the team performance at Christmas to determine looping and city playoff eligibility, and marketing material must be approved prior to publishing.
1. Director of Coaching Report (Mel)
* Do we want to do the Coach/Manger meetings that follow evaluations and team selections via zoom. Yes, it was determined that this is a good idea and we likely have a better turn out doing it this way than in-person. Or at least we did last year.
* The meeting is to include coaches and managers together.
* Commissioners also need to attend.
* We have always relayed that there is a penalty for not showing up.
* For scoresheets, we need to ask people that still have them from last year to turn them in. All teams should have leftovers considering there weren’t any games past November.
1. Equipment Report (Neil)
* The new TV is great in the equipment room.
* Still don’t have the children’s ringette jerseys back from last year. Someone needs to get in contact with Jolene to get what she has and if she doesn’t have them all then she needs to give us the list of numbers and contacts so we can get someone working on getting them back.
1. Marketing Report (Darin)
* There are some come-try events coming up and they need to lock down who is going to run them.
* Would love to get a come-try event in Moose Jaw. Karen has been in contact with someone but does not have an answer yet.
* They have been promoting events through Facebook and our number of followers is growing.
* There are a lot of ringette players that play softball and so they are going to work with softball to promote one another’s sport. They are going to set up a booth at the dragon boat festival – it’s free.
* They want to send an invitation out to the visible minorities group and try to get some new members through that.
* Retro Thursday continues on social media.
* Still waiting on answers for our display case and hanging banners at Cooperators centre.
1. Children’s Ringette Report (Michelle)
* Registration thus far is 6 for LTP; 35 for Fun 1/2; 36 for Fun 3.
* Michelle has been working with John, Tania and Amanda on the Coach the Coach program and how it is going to fit into Children’s ringette.
* They are looking for three commissioners – LTP, Fun 1/2, Fun 3
1. U12 and U14 Commissioner Report (Nicole)
* There is a player from U10 last year that, if they return this season, we need to sort out how their team fees are going to be handled. Last year the team had a hard time collecting from them. It was suggested that the individual will need to be advised that half of their team fees need to be paid before they can be placed on a team.
* Request for a U14 player to remain in U12 – Mike asked Nicole to make the call. The correspondence was reviewed briefly, and it was agreed that we will allow her to remain in U12.
* She has also had a request for a U10 player to move up to U12. It was determined that the individual will have to evaluate as a U10 and she will be assessed and a decision made following that.
1. U16 Commissioner Report (Jason)
* Nothing of concern has come up but we do need to start brainstorming for a U16A coach.
1. U19 Commissioner Report (Trish)
* Need to think about allowing these kids 1-2 ties. Last year a coach that knew them well separated them into teams by their rating and kept at least 2 friends together. It worked very well, made for an easy draft and feedback was very positive. Keeping friends together is very important at this age.
* Need to consider less practices and more games due to the fact that many of the girls at this age cannot commit to much but still want to play. They have jobs, studies, etc. and so it doesn’t allow much extra time. Karen noted that due to ice times, we can’t add more games, but we can give them less practices and could suggest that they have them schedule practices together and get a scrimmage going. They just have to be careful not to call it a “scrimmage” because there has to be refs at scrimmage. Basically, the coaches would have to do a “mock” game and monitor it.
1. 18+ Open (Chelsie)
* Chelsie has teams waiting to register. Rae will follow-up with Chelsie to see about any open team registrations.
1. Strategic Planning Session (Mike)
* Mike confirmed that the Strategic Planning Session with Wayne will be held on Friday, September 10th in the evening and most of the day on Saturday, September 11th.
1. Scheduling (Karen)
	* NRL is looking for RRA ice and we really don’t have any to give them.
2. Tournaments (Jayda)
* Elite Tournament is November 5-7, 2021, Jim Benning is January 7-9, 2022 and QCC is February 4-6, 2022.
* It was suggested that we increase tournament fees by $75. We have not increased fees for a long time and it is not unreasonable when you consider the number of games teams get. Agreed.
* Also suggest that since we don’t have U9 anymore that we bring back U16B to the QCC tournament. Agreed.
* Western Canadian Ringette Championships – not much to report and we are still trying to figure out what needs to be done. At this point we are tasked with putting on a tournament with no other activities – although we are hoping we can get this changed.
1. Bingo Report
* Have 4 bingos at Centennial and 3 at Fantasyland and they are going well.
* Halls are fully open and seem to be picking up.
* Workers has been a bit of a struggle but it’s likely just due to the summer season and people not being in the “winter” mindset yet.
* Lori is going to reach out to the registrar to see about any new players whereby we could gain some volunteers that perhaps aren’t aware they can work bingos and in turn use the vouchers to pay for registration and team fees.
* Darin also noted that they will post a “did you know” on social media for volunteering at bingos.
1. Next Meeting – Monday, September 13, 2021, 6:30pm.
2. Motion to adjourn – Stang