**Attendees:**

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| --- | --- | --- | --- |
| **Position/Name** | **Present** | **Position/Name** | **Present** |
| **President -** Mike Wiens | **√** | **Children’s Ringette –** Michelle Burnett |  |
| **Vice President / ROAR** – Paul Kozan | **√** | **U12 and 14 –** Nicole Fisher | **√** |
| **Secretary -** Darla Larson | **√** | **U16 -** Jason Hoffart | **√** |
| **Treasurer -** Rae Lenz | **√** | **U19 –** Trish McBeth |  |
| **Coaching –** Melanie Muckelt | **√** | **18+ (Open) -** Chelsie Coxford | **√** |
| **Equipment -** Neil Stang | **√** | **Others (list, if any):** |  |
| **Marketing -** Darin Degenstein | **√** | Karen Wiens (Scheduling) | **√** |
| **Player Development –** Craig Cullins | **√** | Kim Byrns (Registrar) | **√** |
| **Website** – Jen Shupe |  |  |  |
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1. The meeting was called to order at 6:32pm.

Mike Smith, the new Executive Director of RAS, was present and introduced himself as well as provided some background on his professional and personal life.

1. Additions/changes to the Agenda - under New Business Neil would like to have a discussion on “Jerseys”
2. Adoption of agenda – Fisher/Muckelt
3. Adoption of Minutes – January 3, 2022

**MOTION: STANG/FISHER move to adopt the January 3, 2022, minutes as posted on Basecamp. In favor 10; opposed 0; CARRIED.**

1. Treasurer Report (Rae)

* Registration receivables greater than 90 days are down to $750 from $3,300 last month. The receivables less than 60 days represent the 2nd session of Children’s Ringette. Commissioners have been given lists of all players in their respective divisions in order to assist with monitoring and collecting fees. These will be reviewed on a weekly basis.
* First half practice ice and provincial registration fees have been invoiced. The TeamLinkt invoicing feature is working now.
* The Profit and Loss report was presented to the end of December 31, 2021 with the 2019/20 comparatives. The comparative numbers should be pretty accurate as Covid only started at the end of the 19/20 season. Registration is higher than budget by $4.2K and higher than 2019 by $34.8K. Bingo profits are a net loss of $3.9K vs 2019 $2.1K and behind budget by $28.9K. Bingos are suffering lower attendance, but RRA is still providing the required volunteer levels and are therefore paying more out in bingo credits than the profits that are being earned. Ice sales are lower than 2019 by $6.4K but there is still the billing for the second half yet to be done. Equipment expenses are on track for the year. The Elite Tournament had a preliminary net profit of $1.9K and the Jim Benning had a preliminary net profit of $3.8K.
* Rae will be completing the MAP grant application and sending out second half ice invoices.

1. Old Business
   1. Action Registry –

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| --- | --- | --- | --- |
| **Owner** | **Deadline** | **Description** | **Status (Open/closed including date)** |
| Paul | Jan. 3rd | Come up with criteria for a scholarship in the name of Linda Ostryzniuk as well as make Linda aware.  **Dec. 6th** – Paul talked to Linda, and she was happy to hear this as she has said no to other things (ie. a tournament in her name). The rules will be the same as the RRA scholarship except this one will be for officials only. We will have to determine an amount according to the budget. Once the details are ready Paul will give them to Linda to review and sign-off on. Since we already have guidelines for the RRA scholarship this will make it easy. We will have to move quickly if we want to do this as applications should begin to be accepted early in the new year. Paul will work on the details and present to Linda and then bring back to the board for the January meeting.  **Jan. 3rd** – Paul was unable to attend the meeting.  **Feb. 7th** – see notes below for scholarship discussion. | Open – Nov. 1st  Closed – Feb. 7th |
| All Board Members | Jan. 31 | Look at the critical dates list and if there are items missing let Jen know ASAP so we can get this list live.  **Feb. 7th** – this will be a standing agenda item for every meeting so that we can keep the list as up to date as possible. | Open – Jan. 3/22  Closed – Feb. 7th. |

Scholarship discussion: the criteria was reviewed and agreed upon, and really other than having to be an official, is not much different than the criteria for the other RRA Scholarships. After discussion it was determined that the new date for ALL scholarships will be April 30th. Paul will work with Jen to get the information updated on the website as well as Darin to promote the scholarships via social media.

1. New Business

* Jersey Policy – In the member survey that was done recently the message came through that a change to the jersey policy was needed to allow B-division teams the option to purchase custom jerseys. Teams like league-issued jerseys, but want variety, choice, and fair treatment.

**MOTION: MUCKELT/KOZAN allow B teams to purchase custom jerseys as per the same criteria as A/AA with a review to take place in February 2024. In favor 8; Opposed 2; CARRIED.**

* Scheduling (Mike) – the scheduler is done mid-April and as such we need to look at various avenues to fill this position. Jason suggested that we put it out to our membership to ask if anyone is interested. As well, we should see what tools are out there as far as a computer program that can do it. Karen will be on the committee having the background and knowledge from doing it for so long. Jason agreed to help on the committee as well and Mike is looking for one more person to assist.
* AGM 2022 (Mike) - Mike shared the nomination form that will be used for the 2022 AGM as well as the status of what positions are up for election/re-election. The proposed date for the AGM is April 14th, 2022. It was noted that that is Holy Thursday leading up to Easter so we should likely reconsider that date. Up for election is President (Mike is not seeking re-election), Secretary (Darla is seeking re-election), and 3 Director positions (Mel, Neil and Jen, who are all seeking re-election).
* Jerseys (Neil) – We need to order A and AA jerseys as well as complete the jerseys for B. Neil would like to get a committee together for design and such for the new jerseys as they have to be ordered by the end of May. Neil will reach out to a few people to assist with this project.
* Hard Hat Award (Mike) - Before going onto the Reports section of the meeting, Mike wanted to make special mention of Nicole and give her the “Hard Hat” award. Being the commissioner of both the U12 and U14 divisions, and the fact that she has been dealing with a lot of issues as of late, she deserves a big pat on the back. Thank you, Nicole, for your dedication and commitment.

1. Reports:
   1. Strategic Planning update (Strat Planning Committee (SPC))

* **KPIs**
* Upon board approval, the RRA Strategic Plan will be uploaded to the RRA website the week of February 14th.
* The Strategic Planning Committee (SPC) will add KPIs to the internal Critical Dates listing.
* The Board should review relevant KPIs at monthly Board meetings, with the SPC preparing the data.
* **Executive Director position**
* The SPC believes the future success and growth of RRA hinges on the execution of the RRA Strategic Plan, and that an Executive Director, dramatically increases the chances of that success. The role of Executive Director need not be full-time or permanent. The SPC recommends a part-time, six-month contract with the option to renew be pursued. Initial research indicates the compensation for such a contract would be in the range of $2,000 to $2,500 per month. However, considering the recent announcement by the scheduler to leave that position, the Board's first priority should be to confirm scheduling costs for the 22/23 season.
  1. Mezzanine Five Project Update (Mike)
* Received a quote from Collaborative Construction, but there was an error in the quote as they had a misunderstanding, so they will be resubmitting a new quote. Still hoping to find a 3rd quote.
  1. Member Safety Report (Mike)
* No injuries since December 2021.
  1. Europe Team – Rattlers (Mike)
* No update.
  1. Registration Update (Kim)
* The total number of registered players in the second half is 624.
* 13 new players in the second half of the CR session. 5 in LTP; 6 in FUN1; 2 in FUN3.
* This brings our total of new RRA registrants for the 2021/2022 season to 100, including new to ringette and players from other associations.
* A new team in FUN1 was formed in January and all rosters in the CR program had changes for the second session.
* All roster updates for the second session have been sent to RAS.
  1. Webmaster - (Jen)
* Continue to keep a running list of items and providing them to TeamLinkt with regards to what we would like changed or added for the website.
* Changed the volunteer signup to be via the website vs an emailed link. It seemed to work well and no complaints thus far.
  1. Covid Update (Jason)
* Many teams have gone through some Covid challenges in the last month. The results are such that we have had games cancelled last minute and the use of lots of AP players. We will likely see these issues persist through the remainder of the season.
  1. Player Development (Craig)
* Bi-weekly group goalie clinics continue with Scott Purdue and a junior goalie instructing.
* One-on-one clinics continue with Scott Purdue instructing at team practices upon request.
* Craig is going to create a survey and/or speak to participants for feedback.
* Invoices have been requested for all sessions that took place in the first half.
* A Come-try goalie session took place on January 9th with 9 goalies attending and 8 mentor goalies assisting.
* Power skating sessions continue for the second half with Bruce MacLean instructing. Craig is going to create a survey and/or speak to the coaches to determine the positives and negatives and whether or not the sessions are being used. Invoice was received for the first half and forwarded to the Treasurer.
* Craig is reviewing the evaluation and draft procedures with U16 Commissioner and others.
  1. Coaching (Mel)
* The coaching survey went out Feb. 3rd with a deadline of Feb. 7th. Results will be compiled in the near future.
* RAS has made an exception this year for coaches that require CSI and CI courses due to trouble with booking them.
* Does Girls in the Game coaching count toward Volunteer hours? There was little discussion before it was determined that the hours should count toward volunteer hours.
* **MOTION - DEGENSTEIN/HOFFART allow for individuals that volunteer for the Girls in the Game program to count the hours toward volunteer hours. In favor 10; Opposed 0; CARRIED.** 
  1. Equipment (Neil)
* Shot clocks were repaired at a cost of $472.50. They have been installed this past week.
* Have the new Learn to Play jerseys.
* Ordered 500 new score sheets and have asked Carrie at RAS to change the score summary box to include 4 periods instead of the current 2 to be aligned with the new Ringette Canada guidelines.
  1. Marketing (Darin)
* The full marketing report is posted on basecamp.
* Darin is searching for 13 new “micro-volunteer” positions on the Marketing Committee. These are positions that would have “bite size” duties versus a lot of duties for an individual.
* There were 3 come-try’s between mid-December and mid-January and all were well attended. This brings the total of come-try’s to a total of eight since last September to mid-January. The come-try’s continue to grow and get more diverse both in culture and with boys attending.
* Throwback Thursday’s have been a big hit, but they are out of photos/content. Please send content if you have any and spread the word to others also.
* Our Social media presence continues to grow.
* The member survey that was recently done received 126 responses, which is very good. A full summary report was prepared and presented with one motion coming out of it in regards to a change in the jersey policy (already discussed under new business).
* The Girls in the Game program will run Feb. 3rd to March 10th with a total of 21 participants. Thank you to Mel Muckelt for organizing all the coaches and more for this program.
* The Kids Expo event, which we have a booth at, has been postponed from April 2nd to 16th due to Covid.
* The Iceville Food Drive was postponed from December to January and BPRA was included. 9 teams participated vs 16 teams in 2021 with $5,280 and over 1,573 food items being donated. All nine teams received an ice time at Iceville.
* There have been five Access Now Locker Talks scheduled this season, three of which have already happened and there are two more to happen before the end of April.
* Darin is going to search for opportunities to televise some games, but it will only be in select rinks as Access won’t televise any games without a suitable viewing area.
* Jen is working on some popup banners that could be used at events, tournaments, come-try’s, etc.
* There have been requests for another skills competition this year. It was suggested early March for Fun3 and U12 or maybe finding 3-5 hours during A/AA provincials (March 5th).
* There are no U19B division provincials. Can we run something for U19B during A/AA provincials in Regina?
* To make the Moose Jaw thing a reality, we need to request ice and that needs to be done in April. The Moose Jaw Ringette Plan is posted on basecamp.
  1. Children’s Ringette (Michelle)
* LTP, FUN1 and FUN2 teams were evaluated in December.
* 13 players moved from LTP to FUN1 and created a new team, “The Rockets”. Two were moved to the Stars and one to The Firecrackers.
* 5 players moved from FUN1 to FUN2.
* 13 players moved from FUN2 to FUN3.
* FUN3 commissioner resigned in January. Currently looking for a replacement.
* Working on Children’s Ringette Jamboree that will be hosted on March 4, 5, 6.
* There are AP issues within the FUN3 division. The VP is working with the coaches to sort this out.
  1. U12 and U14 (Nicole)
* Both divisions have had teams in tournaments the past 2 weekends and teams came home with medals.
  1. U16 (Jason)
* Things have been going well to start the second half of the season.
* A lot of questions regarding the schedule.
* Multiple teams with Covid cases.
  1. U19 (Trish)
* No report.
  1. 18+/Open (Chelsie)
* Two game cancellations in January due to Covid.
  1. Tournament Committee (submitted by Jayda McMillan, Tournament Director)
* Tournaments - QCC
* had 40 teams - 12 FUN 3 Teams; 11 U12 Teams; 8 U14 teams; 9 U16 Teams
* Eleven teams came from Saskatoon/Warman and 2 teams came from Med Hat.  The rest of the teams were Regina and BP teams.
* The committee made a decision to be flexible with the player pick up rules since many teams had players out due to Covid.  Coaches appreciated this.
* It was a little bit frustrating that teams were contacting their commissioners with questions about the tournament and not being directed to the tournament committee.  I provided my phone number to every team in order for them to contact me by phone or text throughout the weekend, but teams still contacted the commissioners which delayed things being handled efficiently.
* Westerns –
* I don't have much of an update for Westerns.  Right now, MB and BC have restrictions in place that prevent them from having their provincial tournament which identifies which teams will attend Westerns and Nationals.  These restrictions are in place until Feb 16th in BC (MB's end earlier than that). We have our next meeting booked for February 17th to make some decisions on how to proceed with the event.
  1. Bingo Report (submitted by Lori Klein, Bingo Coordinator)
* ACI (Amalgamated Charities Inc.) is covering the SLGA licensing renewal fee and waiving the $100 membership fee for all charities for this calendar year. As you know bingo hasn't been making much money as of late, so this is something at least.
* The license application is complete, and Rae is the secondary contact on it.
* A meeting is going to happen between Rae (Treasurer), Darin (Marketing) and myself to see what we can do regarding bingo revenue and workers.
* The revenue hasn't been great, and finding workers has been difficult for the most part but I don't want to lose this so am willing to come up with any plans to keep this going. We seem to have the same people working and no new ones coming forward. Some said they didn't feel they were making enough to be worth their time. As an FYI, we pay $65 at Centennial (5 hours) and $75 at Fantasyland (almost 7 hours). I think we just need to keep having the Commissioners send information out that this is an option for extra money towards fees, registration and camps and hopefully it will help. As well, there are a couple families that would work but their kids made a BP A team, and our vouchers aren't good for BP, so they aren't willing to work until their kids are back playing in the RRA zone.
* We need some new younger families joining and hopefully next season that will happen as fees will go up for some as the kids move up in age.
* Also, there are less bingo players due to Covid, so I am scheduling less workers in hopes of making more money. I think, like everything, its a Covid waiting game.
* Have not received the next quarter dates yet, which will be March, April and May, so hopefully we get some interest in these off-season months to cover.
  1. Scheduling Report
* No report.
  1. ROAR update (Paul Kozan)
* The issue they have been having is that they have to hold clinics to promote officials. There are only two evaluators, and they also have to do the clinics, so no refs have moved up this year because of this.
  1. Upcoming Critical Dates
* Upcoming critical dates were reviewed and discussed.

1. Next Meeting – Monday, March 7, 2022, 6:30pm.
2. Motion to adjourn – COXFORD