**Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position/Name** | **Present** | **Position/Name** | **Present** |
| **President -** Mike Wiens | **√** | **Children’s Ringette –** Michelle Burnett | **√** |
| **Vice President / ROAR** – Paul Kozan | **√** | **U12 and 14 –** Nicole Fisher | **√** |
| **Secretary -** Darla Larson | **√** | **U16 -** Jason Hoffart | **√** |
| **Treasurer -** Rae Lenz | **√** | **U19 –** Trish McBeth | **√** |
| **Coaching –** Melanie Muckelt | **√** | **18+ (Open) -** Chelsie Coxford | **√** |
| **Equipment -** Neil Stang | **√** | **Others (list, if any):** |  |
| **Marketing -** Darin Degenstein | **√** | Karen Wiens (Scheduling) | **√** |
| **Player Development –** vacant |  | Kim Byrns (Registrar) | **√** |
| **Website** – Jen Shupe | **√** |  |  |

1. The meeting was called to order at 6:31pm.
2. Additions/changes to the Agenda – Neil would like to have a quick discussion about jerseys
3. Adoption of agenda – **STANG/KOZAN**
4. Adoption of Minutes – March 7, 2022

**MOTION: HOFFART/LENZ move to adopt the March 7, 2022, minutes as posted on Basecamp. In favor 12; opposed 0; CARRIED.**

1. Treasurer Report (Rae)

Rae provided a report which included a proposed 2022/2023 annual budget timeline, minus a couple items regarding the strategic plan. Will have a proposed budget for the May meeting in order to discuss the registration fee for the upcoming season.

Continue to work on a few outstanding registration fees and collect 2nd half ice billings.

Need to bill BP for ice, medals and refs for the championship weekend as well as RAS for provincials.

In the next few weeks next steps will include issuing goalie vouchers, accepting financial spreadsheets and volunteer hours from teams followed by paying out performance bonds once equipment return happens.

1. Old Business
   1. Action Registry –

|  |  |  |  |
| --- | --- | --- | --- |
| **Owner** | **Deadline** | **Description** | **Status (Open/closed including date)** |
|  |  | None currently |  |

1. New Business

* Transferring to a new board (Mike) –

Mike shared some documents that he created for transferring to new board members. Documents included a Work In Progress (W.I.P.) report whereby the outgoing board member can outline things/projects that they have on the go in order for the new member to continue on with them. As well, an offboarding checklist that can be used to capture any items that need to be transferred to the new member. A few additional things that came up are – any equipment or RRA supplies that the individual may have and credentials for social media (specific to marketing).

* Acknowledgement of departing board members – Trish, Chelsie, Mel (Mike) –

Thank you to Trish, Chelsie and Mel for your time and commitment to RRA.

* Confirm AGM procedure & voting (Mike) -

Mike reviewed and confirmed what the procedures and process will be for the AGM.

* Questions about the AGM Report –

The AGM report was posted on Basecamp for everyone to review in advance of the meeting. No changes were noted. The report will be sent out tonight with the zoom link for the meeting.

1. Reports:
   1. Registration Update (Kim)

* Kim noted that she thinks there may be a shortage of goalies for U14 next year as we may need five.
  1. Coaching (Mel)
* After some discussion it was determined that there needs to be some verbiage added to the Coaching Selection Procedure for the Canada Games next year. It should state that if an assistant coach has applied to be a Head Coach in the RRA they will be required to provide some additional details in their application with how they will handle conflicts between the two commitments. The selection committee will make the final decision.
* With the MED course having limited availability and there being a difference in the cost of the course ($50 in-person and $85 on-line), the RRA should consider changing the reimbursement amount to include either amount. Currently RRA only reimburses $50 even though it costs $85 to take it on-line. After discussion it was determined that RRA will reimburse the full cost for either of the courses.
  1. Equipment (Neil)
* The total cost for four sets of new jerseys is $40K. They have to be ordered by May 31st in order for them to be here for next season. The question is do we do it over two seasons and split the cost or do it all at once?
* Neil will put some information together for the May board meeting for a decision to be made.

There were no further reports as all reports have been submitted and are part of the AGM report.

Next Meeting – Monday, May 2, 2022, 6:30pm

Motion to adjourn – McBETH