

REGINA RINGETTE ASSOCIATION CONSTITUTION

Updated: April 2025



ARTICLE I - NAME

The organization shall be known as the REGINA RINGETTE ASSOCIATION INC., herein referred as "REGINA RINGETTE" and as incorporated under the Non-Profit Corporation Act.

Regina Ringette falls within the boundaries of Zone Two as designated by the Ringette Association of Saskatchewan.

ARTICLE II - OBJECTIVES

1. To promote and maintain a Ringette league in association with its members.
2. To coordinate with the City of Regina Parks and Recreation Department, the Ringette Association of Saskatchewan, and Ringette Canada.
3. To promote and improve the game of Ringette for the benefit of the playing member.
4. To raise funds for the advancement of Ringette in Regina Ringette.

ARTICLE III – MEMBERSHIP

1. Players, parents, or legal guardians shall apply for membership in Regina Ringette by submitting the required registration forms as specified by the Board. Membership shall be granted upon the player being placed on a Regina Ringette team and payment of the prescribed fees.
2. Membership may be maintained in only one playing zone as designated by the Ringette Association of Saskatchewan.
3. Registered Coaches, Managers, Trainers, Treasurers, Board Members and Officials shall automatically become members of Regina Ringette without fee if they are not registered as players.
4. Any player residing outside of Zone Two granted membership by Regina Ringette must provide a written release to the Regina Ringette Board signed by the President of their home zone prior to November 1 of the playing season.
5. Membership is granted to all Regina Ringette registered Ringette team members upon payment of the prescribed fee. Any player residing outside of Regina Ringette boundaries (Zone Two) shall retain playing membership privileges in Zone Two for that playing season.
6. A person who is not a registered Coach, Manager, Trainer, Treasurer or a parent or guardian of a Regina Ringette registered player can become a Board member of Regina Ringette.
7. Honorary life memberships may be awarded, without fee, by Regina Ringette.
8. Any member may withdraw from the Association at any time by notice to the Association, but upon withdrawal will not be entitled to a refund of any portion of the membership fee unless approved by the Board.

ARTICLE IV - RURAL TEAMS

1. A rural team is defined as a team of Ringette players situated outside of Regina Ringette (Zone Two), registered within their respective zone, and registered with Ringette Saskatchewan.
2. A rural team may apply to play in Regina Ringette league play and playoffs, and at the discretion of the Board, may be invited to play in the Regina league.

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3. Each rural team invited to play in the Regina Ringette league must follow all Regina Ringette playing rules.
4. A rural team's registration shall include all information as requested by Regina Ringette by the given date.

ARTICLE V - MEETINGS AND VOTING

Board of Directors Open Meetings:

1. Open Director's meetings shall be conducted periodically, with a minimum of four meetings during the year.
2. Notice of an Open Director's meeting shall be given to the Directors at least one (1) week in advance.
3. A majority of the Directors shall constitute a quorum for the purpose of a meeting of Directors.
4. All Board of Directors members shall be entitled to one vote. The President will only vote in case of a tie. No proxy voting will be allowed.
5. Any member of Regina Ringette may attend an Open Director's meetings as a non-voting member, providing they waive notice of such meeting. If they wish to bring an item forward to the Board, it must be submitted to the Secretary and President at least one (1) week prior to that meeting for the topic to be placed on the agenda. Any person attending a meeting who is not a member of the Board may only participate in the discussion during their agenda item.
6. Representatives from each zone association executive outside of Zone Two, with teams playing in Zone Two, shall be invited to attend Regina Ringette Open Director's meetings. These representatives will be classified as non-voting participants.

Board of Directors Closed Meetings:

1. Closed Director's meetings shall be conducted on a monthly basis, excluding months where an Open director's meeting was conducted, with a minimum of four meetings during the year.
2. Notice of a Director's meeting shall be given to the Directors at least one (1) week in advance.
3. A majority of the Directors shall constitute a quorum for the purpose of a meeting of Directors.
4. All Board of Directors members shall be entitled to one vote. The President will only vote in case of a tie. No proxy voting will be allowed.
5. Closed Director's meetings will only include voting members of the Regina Ringette Board.

Annual and Special General Meetings:

1. The annual general meeting of Regina Ringette shall be held once a year prior to the Ringette Association of Saskatchewan Annual General Meeting.
2. Notice of the time and place of a meeting of members shall be given not less than fifteen days prior to the date of the meeting.



3. A special general meeting of Regina Ringette may be called by the President when considered necessary, and he/she shall set a date for a special general meeting within fifteen days when requested to do so in writing by at least fifteen voting members.
4. Thirty eligible voters, or five percent of the eligible members, whichever is less, shall constitute a quorum for the purpose of conducting the business of a special or annual general meeting.
5. The only business to be conducted at a special meeting is the business stated in the notice of the meeting.

Voting at Annual and Special General Meetings:

1. A registered Ringette player eighteen years of age or older, or one parent or guardian (per registered RRA player under 18), registered Coaches, Managers, Trainers, Treasurers, Board Members and Officials from Zone Two shall be eligible to vote at the Regina Ringette Annual General Meeting or any special general meetings.
2. There may be only one vote cast by each eligible member.
3. Voting shall be by ballot in the case of election of officers and by a show of paddle in all other cases, except where a ballot is requested by at least twelve members or by the Chairman.
4. If a meeting allows members to attend via online video conference platform (such as Zoom), secure electronic virtual voting will be offered as an alternative to ballot or paddle voting.
5. No voting by proxy will be allowed.
6. Members from other zone associations outside of Zone two shall not have voting privileges at any Regina Ringette Meeting including the Annual General Meeting.

ARTICLE VI – MEMBERS OF THE BOARD**VI-1- Executive**

1. The Executive shall consist of and be elected for the following terms where indicated:
 - President (two-year term – even years)
 - Vice-President (two-year term – odd years)
 - Secretary (two-year term – even years)
 - Treasurer (two-year term – odd years)
2. The Executive of Regina Ringette shall be elected by the membership at the Annual General Meeting. Where possible, two of the Executive's terms should be staggered with the other two Executive's terms in order to retain two experienced Executive members to provide continuity and experience to the Executive group.
3. If a position is not filled by election at the annual meeting, the Board shall elect a member of Regina Ringette to fill the position as per Article VI-1-4.
4. Upon resignation, the position vacated may be filled temporarily by the Board until the next annual meeting, at which time the position will be filled by election and the individual thus elected shall complete the balance of the original term.
5. The President and Vice-President may not serve as a Head Coach during their term.

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6. The Executive will be responsible to update the duties and responsibilities of all Directors as required.
7. The Executive shall be responsible for any employee(s), and their duties, hired to work on behalf of Regina Ringette.
8. The Executive shall also be deemed as Directors of Regina Ringette.

VI-2-Directors

1. The Directors shall consist of and be elected for the following terms where indicated:
 - Director role – 3-4 positions (two-year terms – even years)
 - Director role – 3-4 positions (two-year terms – odd years)
2. The Directors of Regina Ringette shall be elected by the membership at the Annual General Meeting.
3. If a position is not filled by election at the annual meeting, the Board shall elect a member of Regina Ringette to fill the position as per Article VI-2-4.
4. Upon resignation, the position vacated may be filled temporarily by the Board until the next annual meeting, at which time the position will be filled by election and the individual thus elected shall complete the balance of the original term.
5. Directors will be appointed a specific role at the first meeting of the new season following the Annual General Meeting. Roles will be determined by the Executive, in conjunction with the interest of the Directors, and in the best interest of the Board and the Regina Ringette Association. These roles may include but are not limited to:
 - Director of Children's Ringette
 - Director of Coaching
 - Director of Equipment
 - Director of Marketing
 - Director of Player Development
 - Director of Registration
 - Director of Scheduling
 - Director of Website
6. Each Director must be at least eighteen years old.
7. The duties and responsibilities of the Directors and Executive of Regina Ringette are defined in the current Regina Ringette Association's Manual. All Directors and Executive shall follow the guidelines established in this manual in regard to the procedures, duties and responsibilities of their position.
8. Term lengths for all Directors shall limit one person to serve for a maximum of six (6) consecutive years; for an elected official, the terms shall be three, two (2) year terms. This would not be enforced if no other volunteers filled the positions and a Director was willing to continue to serve the board.
9. All Directors must provide an update of their current duties to the Executive on an annual basis.

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10. A Director may resign from the Board by presenting a written notice of resignation to the President. Directors retiring from office shall be deemed to hold office until the adjournment of the meeting at which they retire, at which time they must return all keys, items or documents relevant to that position.
11. The Board shall have the authority to replace a Director in the event of his/her continued absence, inability to act, or other extenuating circumstance, with a 75% majority vote of the Directors. The Director would have the right to address the Board before such a vote would take place.

VI-3-Commissioners

1. The remainder of the Board, appointed by the Board, shall consist of a maximum of 7 members, and shall be deemed as the Commissioners of Regina Ringette. The number of roles will be determined annually by the Board and may include Commissioner of:
 - Learn-To-Play (LTP)
 - Fun 1/2
 - Fun 3
 - Under 12
 - Under 14
 - Under 16
 - Under 19
 - 18 and Over (Open)
2. Each Commissioner must be at least eighteen years old.
3. Commissioners will have the same voting entitlements as a Director of Regina Ringette.
4. The duties and responsibilities of a Commissioner of Regina Ringette are defined in the current Regina Ringette Association's Manual. All Commissioners shall follow the guidelines established in this manual in regard to the procedures, duties and responsibilities of their position.
5. A Commissioner may resign from the Board by presenting a written notice of resignation to the President. Commissioners retiring from office shall be deemed to hold office until the adjournment of the meeting at which they retire, at which time they must return all keys, items or documents relevant to that position.
6. The Board shall have the authority to replace a Commissioner in the event of his/her continued absence, inability to act, or other extenuating circumstance, with a 75% majority vote of the Directors. The Commissioner would have the right to address the Board before such a vote would take place.

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ARTICLE VII – COMMITTEES OF THE BOARD

1. The Board of Directors may appoint individuals to perform duties or participate on special committees for any purpose beneficial to Regina Ringette. These individuals, who need not be a member of Regina Ringette, will become a member upon their appointment. They shall exercise such duties and powers as may be delegated to them by the Board and Regina Ringette policy. Such duties and committees may include, but are not limited to:
 - Appeals Committee
 - Bingo Coordinator
 - Coaching Selection Committee
 - Discipline Committee
 - Finance Committee
 - Lifetime Achievement Award Committee
 - Marketing Committee
 - Scholarship Committee
 - Team Selection Committee
 - Tournament Committee
 - Tryouts Committee

ARTICLE VIII - PROTEST

1. All protests must follow the procedures and guidelines established and set forth in the current Regina Ringette playing rules, policies, and procedures.

ARTICLE IX – SUSPENSIONS

1. The President and Vice-President shall have the power to suspend any Player, Coach, Manager, Trainer, Treasurer, Official, or Spectator for unsportsmanlike conduct at the rink, for foul or abusive language, or for any conduct that in his or her judgment is detrimental to the sport of Ringette that occurs off-ice.
2. The suspended individual shall appear before the Discipline Committee within the timeframe outlined in the Regina Ringette Discipline and Complaints Policy.
3. The Committee will then continue with the charge or cancel the suspension. This directive will be final, and the directive must be filed with the office of the President.

ARTICLE X – PLAYING RULES, POLICIES AND PROCEDURES

1. The official rules of Ringette Canada and the Ringette Association of Saskatchewan shall be followed except where modified by the operating rules, policies and procedures of Regina Ringette.
2. No member organization shall adopt playing rules or player qualification rules that contravene the established rules of Regina Ringette.
3. No player shall be deemed ineligible for Ringette play in the Regina Ringette league unless confirmed by the Board.
4. No team or member shall represent itself as Regina Ringette unless they are authorized by the Regina Ringette Board.
5. The Regina Ringette Board shall establish, update and publish playing rules, policies and procedures, which will govern the conduct of all members of Regina Ringette.

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ARTICLE XI – AMENDMENT OF THE CONSTITUTION

1. The Constitution may only be amended by special resolution at any special or annual meeting.
2. Notice of meeting for the purpose of amendments shall be in accordance with Section 11-4 (1) of the Non-profit Corporations Act. Notice of meeting shall give notice if constitutional amendments are going to be part of the agenda. Notice of this meeting must be given to the membership in not less than Fifteen days and not more than fifty days.
3. Regina Ringette playing rules, policies and procedures may be amended by membership at any special or annual meeting. If passed, these changes will be recorded in the current playing rules for the next playing season.

ARTICLE XII – DISSOLUTION

1. In the event of dissolution of Regina Ringette, its property and assets shall, after payment of all liabilities, be donated to one or more recognized charitable organizations in Canada as may be decided by the members in a general meeting.

ARTICLE XIII – OMISSIONS

1. Any situation not specifically provided for by the Constitution shall be dealt with by the Board.